



REGULATIONS OF POA (AUTHORIZATION) GRANTING

Following the Power of Attorney granted to DTA Customs Service Sp. z o.o. with the registered office in Smolec (hereinafter referred to as Customs Broker) in order to represent your company before the customs authorities, we kindly ask you to provide us with the following documents and read this Regulations of PoA Granting:

I. Granting of Power of Attorney:

1. The Power of Attorney should be filled in legibly and duly signed by the authorized Client representatives, in compliance with the KRS entry/ CEIDG entry.
2. All signatures should be accompanied by the name stamps and company stamps.
3. The PoA should be made in three identical counterparts, one for DTA Customs Service Sp. z o.o., one for the customs authority and one for the Client.
4. To ensure effective communication and provision of customs notifications and other information connected with the customs declaration handling, please fill in Attachment 1 to the PoA granted to DTA Customs Service Sp. z o.o., *Additional information for the PoA granted to DTA Customs Service Sp z o.o. Client Details*.
5. For the Customs Broker to start the activities before the customs authorities it will be necessary to pay the stamp duty in the amount of 17.00 PLN to the City of Poznan bank account, account no. 94 1020 4027 0000 1602 1262 0763.
6. The Power of Attorney (three copies) and Attachment 1 (one copy) should be delivered to the Customs Broker, to the following address indicated by the Customs Broker employees.
7. Each certified true copy of the PoA, made on the request of the customs authorities will be taxed with an additional stamp duty, pursuant to the current regulations in force.

II. Client Obligations:

1. Update all documents and inform in writing about any register changes (such as the change of registered office, corporate changes, or change of the PoA details), as well as any actions taken by the Client or third parties, due to bankruptcy or reorganization proceedings within 7 days from the occurrence of these changes or start of the proceedings.
2. In the case of revoking of the PoA, inform the Customs Broker and relevant customs authorities, otherwise the Customs Broker will be still entitled to act on behalf of the Client.
3. Maintain due care in preparing and delivery of correct documents required in each case for the customs declaration, and undertake required actions, in particular:
 - a). provide reliable Polish translations of the invoices (additionally, the translation should be signed by the translator),
 - b). provide complete documents and all necessary shipment information, in particular the information regarding the commissions (on sales and purchase), royalties, license fees, insurances and other monies affecting the customs value and taxation base of the goods,
 - c). fulfill all recommendations, requests, decisions, orders, etc., of the customs authorities issued as a part of proceedings,
 - d). verify the conformance of the goods with the documents attached to the customs declaration, in particular verify such aspects as amount, weight, type and value of the goods,



- e). provide additional information and documents, as required by the customs authorities, to be used for the customs declaration and customs inspection,
 - f). in the case of failure to deliver the goods or documents required for the customs declaration in due time, cover the warehousing, storage, return or any other costs incurred to assign the goods with the relevant customs-approved treatment,
 - g). in the case of obtaining Binding Tariff Information, provide DTA Customs Service Sp. z o.o. with a copy of this information,
4. Pay the customs debt and possible interest immediately following the request from DTA Customs Service Sp. z o.o. or from customs authorities.

III. General information:

DTA Customs Service Sp. z o.o. shall not be liable for inadequate delivery of services pursuant of the PoA granted, if it was caused by the Client's own fault, in particular by the Client's failure to fulfill its obligations determined in these Regulations. The above shall be applicable also in the case of improper goods tariff assignment, due to the Client's own fault (lack of reliable shipment information, incomplete or faulty invoice translation).